

# School Access

As required by Florida state law, everyone MUST have a cleared background check to go past the front office at Freedom Crossing Academy. Picture ID (driver's license) is also required to enter the building at all times. You MUST have school access approval to volunteer at the school, attend any conferences or chaperone field trips.

So, now is the time to go ahead and apply for school access! Please make sure all spouses, grandparents, siblings over the age of 18, etc. who may visit the school are also approved to enter the building. The school access application is online at

<https://stjohns.keepntrack.com/apply>

## Complete the School Access Form

A screenshot of a web application titled "Complete the School Access Form". The page has a light blue background with a white form area. At the top, there is a red header bar with the text "St. Johns County School District - Volunteer Application". Below the header, there is a paragraph of text explaining the purpose of the application. The form itself contains several input fields: "First Name", "Middle Name", "Last Name", "Address", "City", "State", "Zip", "Phone", and "Email". There are also radio buttons for "I am a volunteer" and "I am a family member". At the bottom of the form, there are two buttons: "Back" and "Continue".

You will be taken to the school access application. Please make sure to designate Freedom Crossing Academy so we receive the application. Enter your information (including first, middle and last name) and finish by clicking submit.

You will be contacted via email should you choose to include it in the application when you have been cleared. The cleared application is good for 3 years and can be updated in the front office or renewed at any time. At no time should you have to resubmit another application.

The front doors will remain locked during school hours. Front Office personnel will request visitors state the nature of the visit before the doors will be unlocked. If there are multiple visitors, all visitors will need to respond before being able to enter. We appreciate your patience and understanding as the safety of our students is paramount.

If you have any questions or need further assistance, please contact the front office at 904-547-4230