

Falcon Families,

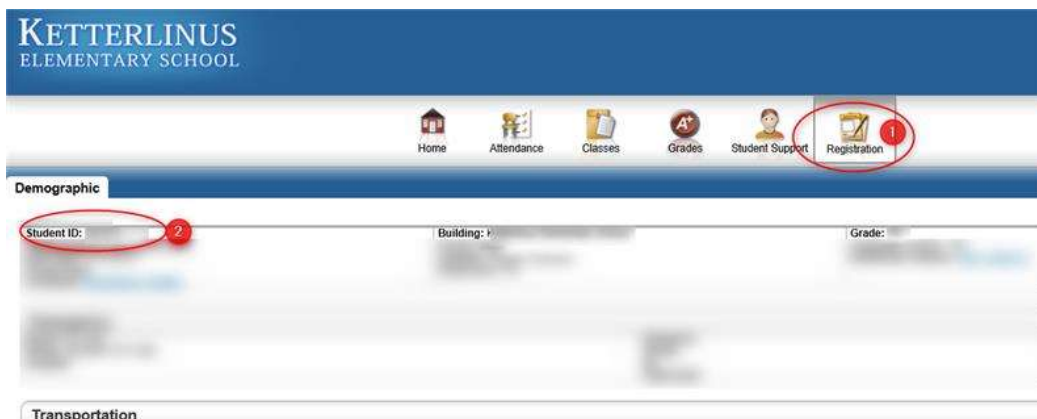
I hope you and your family are able to enjoy being together during Spring Break. I know there are many questions regarding school for the next several weeks. Please know we will keep you up to date with all the needed information as soon as we have clear information to share. I expect you will hear from or your child's teacher(s) in the next couple days.

Yesterday was full of conference calls and video conferencing. Our teachers have been very busy preparing for the weeks to come. I have been impressed with how much work they have done in a day. Administration had a district level meeting in the morning after which we were able to connect with Team Leaders. The Teams had already started on the work.

I would like to share some expectations for the coming weeks, this will be consistent with the guidelines that the district has set forth for all schools.

1. On-Line instructions is set to begin Monday, March 30th. (Spring Break has been extended a week for students)
2. Students will be provided 2-3 assignments per core instructional area per week.
3. Students will be provided 1-2 assignments per non-core or elective area per week.
4. Teachers will be communicating 'office hours' to their families prior to next week.
5. Teacher office hours as well at FCA office hours will include evening hours to assist families that may not be able to devote time to connect with a teacher during the day.
6. The focus the first week is to connect with students and to get students engaged in the new learning process.
7. Students will need their School S-number and password to access many tools during this time. Instructions for finding the S-number in HAC are below. The password is typically an animal followed by a number (ie. Horse123). If your child does not know the password please email your child's teacher. As many of our classes have been using a URL code, many students will not know the password.
8. If your child needs the use of a computer or a hot spot, please fill out [the survey](#) located on our school website. You will need your child's S-number. Again, directions to locate this are below. Deadline for this survey is tomorrow.
9. The expectation is for each student to connect with a teacher a couple times a week. A connection can be as simple as turning an assignment. This will look different in our Elementary grades than in our Middle grades, jut based on the number of students seen in a typical day.

To use Home Access Center (HAC) to locate your child's ID or S#, please log in to your HAC account. When you click on the Registration tab, you should see the demographic information. Your child's Student Id should be the first thing listed. Please see the picture below for an example.



For now we are holding as far as giving students access to the building to gather supplies and materials. Once we have a plan, it will be shared asap. Please do not come to the school expecting to get access, there is no staff to let you in at this time.

These are new times and we are all learning. We will make some mistakes and things may not work as well as we had hoped, but we will learn from all these experiences. We thank you in advance for your patience and cooperation.

If you are looking for things to do with your children to continue the learning process, please check out the video I sent out last week. This is now posted on the front page of our [website](#).

I have asked that all personnel that can work from home, to do so. As we limit contact and practice social distancing, we are working with a very (1-2) limited staff at the school building. If you have any questions or concerns please reach out to the teacher first. E-mail is the best way to communicate with everyone at this time.

Many of you know that one of the things we focus on at FCA is a process called Capturing Kids Hearts. Part of this process is starting every day (or class) with Good News. This maybe something you may want to continue at home as we work through this event. You may want to start a family meal with each person sharing some good news. The good news could then be topics of discussion. With all the news going on in the world today, it is our hope that “Good News” could be used as something to help relax everyone. You could even ask your child to lead “Good News”.

Until you hear more from us, I hope you and your family are having a wonderful Break. We look forward to the day we all return to school and are reunited with our Falcon Family.